



TO COUNCILLOR:

Mrs R H Adams
N Alam
L A Bentley
G A Boulter
J W Boyce
Mrs L M Broadley
F S Broadley
D M Carter
M H Charlesworth

M L Darr
R F Eaton
Mrs L Eaton JP (Mayor)
D A Gamble
F S Ghattoraya
Mrs S Z Haq
Miss P V Joshi
J Kaufman
Mrs L Kaufman (Deputy Mayor)

Miss A Kaur
C D Kozlowski
Mrs H E Loydall
K J Loydall JP
D W Loydall
Mrs S B Morris
R E R Morris
Dr I K Ridley

Dear Sir or Madam

I hereby **SUMMON** you to attend a meeting of the **FULL COUNCIL** to be held **BY REMOTE VIDEO CONFERENCE (SEE INSTRUCTIONS BELOW)** on **TUESDAY, 7 JULY 2020** at **6.00 PM** for the transaction of the business set out in the Agenda below.

Yours faithfully

Council Offices
Wigston
29 June 2020

Mrs Anne E Court
Chief Executive



SPECIAL NOTE:

This remote meeting is convened and held in accordance with section 78 of the Coronavirus Act 2020 and the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 to which Part 4, Section 1A of the Council's Constitution (Remote Meeting Procedure Rules) will apply. This meeting is open to the press and public to observe by streaming the meeting's live proceedings. Instructions regarding the access arrangements for this meeting are below.

ITEM NO.

AGENDA

PAGE NO'S

① Remote Video Conference | Instructions

This meeting will take place as a remote video conference.

Meeting Participants:

Zoom Video Conferencing Webinar



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Until 2019

Customer Service Centre: 40 Bell Street, Wigston, Leicestershire LE18 1AD
Council Offices: Station Road, Wigston, Leicestershire LE18 2DR
Tel: (0116) 288 8961 **Fax:** (0116) 288 7828



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OadbyWigstonBC



Oadby_Wigston

A webinar invitation will be sent by e-mail to all Members, Officers and Guests for this meeting.

Press & Public Access:

YouTube Live Stream

A direct link to the live stream of the meeting's proceedings on the Council's YouTube Channel is below.

<https://youtu.be/-kb8GID1ZIo>

Remote Meeting Procedure Rules:

A summary of the Remote Meeting Procedures Rule to be adopted for the meeting is attached for reference.

4 - 5

1. Calling to Order of the Meeting

The meeting of the Council will be called to order to receive Her Worship The Mayor and Deputy Mayor.

2. Apologies for Absence

To receive apologies for absence from Members to determine the quorum of the meeting in accordance with Rule 7 of Part 4 of the Constitution.

3. Declarations of Interest

Members are reminded that any declaration of interest should be made having regard to the Members' Code of Conduct. In particular, Members must make clear the nature of the interest and whether it is 'pecuniary' or 'non-pecuniary'.

4. Minutes of the Previous Meeting

6 - 12

To read, confirm and sign the minutes of the previous meeting in accordance with Rule 19 of Part 4 of the Constitution.

5. Action List Arising from the Previous Meeting

13

To read, confirm and note the Action List arising from the previous meeting.

6. Motions on Notice

To consider any Motions on Notice in accordance with Rule 14 of Part 4 of the Constitution.

7. Petitions, Deputations and Questions

To receive any Petitions, Deputations and, or, to answer any Questions by Members or the Public in accordance with Rule(s) 11, 12, 13 and 10 of Part 4 of the Constitution and the Petitions Procedure Rules respectively.

8. Mayor's Announcements

To receive any announcements from the Mayor in accordance with Rule 2 of Part 4 of the Constitution.

a. List of Official Mayoral / Deputy Mayoral Engagements

All civic engagements undertaken by the Mayor and Deputy Mayor have been suspended during the coronavirus (COVID-19) pandemic.

9. Leader's Statement

To receive any statement from the Leader of the Council in accordance with Article 2.9.2(ii) of Part 2 of the Constitution.

10. Exclusion of the Press and Public

The press and public are likely to be excluded from the remainder of the meeting in accordance with Section 100(A)(4) of the Local Government Act 1972 (Exempt Information) during consideration of the item(s) below on the grounds that it involves the likely disclosure of exempt information, as defined in the respective paragraph(s) 3 of Part 1 of Schedule 12A of the Act and, in all the circumstances, the public interest in maintaining the exempt item(s) outweighs the public interest in disclosing the information.

11. Oadby Swimming Pool Site, Leicester Road, Oadby (Exempt Report) 14 - 18

Report of the Economic Regeneration Manager

12. Leisure Service Contractual Obligations (Exempt Report) 19 - 21

Report of the Deputy Chief Executive

For more information, please contact:

Democratic Services

Oadby and Wigston Borough Council
Council Offices
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Leicestershire
LE18 2DR

t: (0116) 257 2775

e: democratic.services@oadby-wigston.gov.uk

**You can access all available public meeting documents
and audio-visual live streams and recordings electronically on:**



Our website **oadby-wigston.gov.uk** under 'Your Council' and 'Meeting Dates, Agendas & Minutes'



Your smart **iPad**, **Android** or **Windows** tablet device with the 'Modern.Gov' app



Our **YouTube** Channel **ow.ly/FYQW50zDNkc** or smart device with the 'YouTube' app (facilitated by 'Zoom')



Our audio platform **soundcloud.com/oadbywigstonbc** or smart device with the 'SoundCloud' app

Agenda Annex

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Summary of Remote Meeting Procedure Rules

(Section 1A of Part 4 of the Constitution)

➤ **Disclosable Pecuniary Interests (Rule 7)**

Any Member who declares a disclosable, pecuniary interest in any item of business on the agenda will be required to leave the remote meeting for the duration of the item.

Their departure will be confirmed by Democratic Services, who will then invite the relevant Member to re-join the meeting at the appropriate time.

➤ **Hosting Technology Failure (Rule 8)**

Should the hosting technology fail during the meeting, the Chair will call an adjournment of up to fifteen minutes to determine whether the connection can be re-established.

If the connection cannot be re-established after fifteen minutes, the meeting shall stand adjourned to a later date to be confirmed.

➤ **Connection Failure for Individual Member (Rules 3 and 8)**

In the event of connection failure for an individual Member, the meeting will proceed, providing it remains quorate (i.e. the minimum number of Members remain connected).

Should the meeting no longer be quorate, the meeting shall be adjourned and any remaining items of business will stand deferred to a later date to be confirmed.

➤ **Indicating to Speak (Rule 9)**

Members must indicate their wish to speak by using the 'Raise Hand' function in Zoom.

The Chair and Democratic Services will work together to invite each Member to speak in the order that their hand was raised.

➤ **Voting on Decision-Making Items (Rule 10)**

Before proceeding to the vote on any item of business on the agenda which requires a decision, the Chair will ensure that all Members and Officers have no further comments to make by confirming with Democratic Services that no hands remain raised.

The Chair will clarify what motion and/or amendment is being voted upon before the vote.

Democratic Services will call each Member's name, in alphabetical order by surname, and each Member will indicate whether they are voting 'for', 'against' or 'abstaining' on the item.

Democratic Services will record each response and, once all Members have voted, confirm the outcome of the vote.

➤ **Voting on Housing-Keeping / Information-Only Items (Rule 10)**

In respect of voting on all other housing-keeping or information-only items of business on the agenda, the Chair will ask Members to raise their hand using the function in Zoom.

If all hands are raised, those items will be agreed by general affirmation.

Agenda Item 4

MINUTES OF THE MEETING OF THE FULL COUNCIL HELD AT THE COUNCIL OFFICES, STATION ROAD, WIGSTON ON THURSDAY, 20 FEBRUARY 2020 COMMENCING AT 7.10 PM

PRESENT

Mrs L Kaufman Deputy Mayor
D M Carter Vice-Chair, Acting



COUNCILLORS

N Alam
G A Boulter
J W Boyce Leader of the Council
Mrs L M Broadley
F S Broadley
M H Charlesworth Deputy Leader of the Council
M L Darr
D A Gamble
Mrs S Z Haq
Miss P V Joshi Leader of the Opposition
J Kaufman
C D Kozlowski
K J Loydall JP
D W Loydall
Mrs S B Morris
R E R Morris
Dr I K Ridley

OFFICERS IN ATTENDANCE

S J Ball Trainee Solicitor
Mrs A E Court Chief Executive / Head of Paid Service
D M Gill Head of Law & Democracy / Monitoring Officer
S Hinds Deputy Chief Executive
C Mason Chief Finance Officer / Section 151 Officer

62. CALLING TO ORDER OF THE MEETING

The meeting of the Council was called to order to receive Her Worship The Deputy Mayor.

It was moved by the Leader of the Council, seconded by Councillor J Kaufman and

UNANIMOUSLY RESOLVED THAT:

Councillor D M Carter deputise as Vice-Chair for the duration of the meeting.

63. APOLOGIES FOR ABSENCE

An apology for absence was received from Her Worship the Mayor Councillor Mrs L Eaton JP.

An apology for absence was also received from Councillors Mrs R H Adams, L A Bentley, R F Eaton, F S Ghattoraya, Miss A Kaur and Mrs H E Loydall.

64. DECLARATIONS OF INTEREST

None.

65. MINUTES OF THE PREVIOUS MEETING(S)

65a. TUESDAY, 17 DECEMBER, 2020

By affirmation of the meeting, it was

UNANIMOUSLY RESOLVED THAT:

The minutes of the previous meeting held on 17 December 2019 be taken as read, confirmed and signed.

65b. TUESDAY, 04 FEBRUARY, 2020 (EXTRAORDINARY)

By affirmation of the meeting, it was

UNANIMOUSLY RESOLVED THAT:

The minutes of the extraordinary meeting held on 04 February 2020 be taken as read, confirmed and signed.

66. ACTION LIST ARISING FROM THE PREVIOUS MEETING(S)

66a. TUESDAY, 17 DECEMBER, 2020

By affirmation of the meeting, it was

UNANIMOUSLY RESOLVED THAT:

The Action List arising from the previous meeting held on 17 December 2019 be noted.

66b. TUESDAY, 04 FEBRUARY, 2020 (EXTRAORDINARY)

By affirmation of the meeting, it was

UNANIMOUSLY RESOLVED THAT:

The Action List arising from the extraordinary meeting held on 04 February 2020 be noted.

67. MOTIONS ON NOTICE

67a. SUPPORTING PLASTIC FREE OADBY

The Council gave consideration to the Motion on Notice (at page 12 of the agenda reports pack) which asked Members resolved that the Council support the efforts to reduce single-use plastic in Oadby and the work of 'Plastic Free Oadby etc.

It was moved by Councillor D M Carter, seconded by Councillor G A Boulter and

UNANIMOUSLY RESOLVED THAT:

- (i) **The Council supports the effort to reduce single-use plastic in Oadby and the work of Plastic Free Oadby by:**
 - (a) **Offering an example to the town, by reducing the amount of single-use plastic in all Council premises and activities;**
 - (b) **Appointing a Councillor to represent the Council on the Plastic Free Oadby Steering Group;**
 - (c) **Encouraging and promoting Borough-wide plastic free events and initiatives; and**
 - (d) **Making information about the reduction of plastic use available to local residents via all Council-ran communication channels, including on the Council's website, its social media platforms and Letterbox.**
- (ii) **The Council supports the initiative being piloted in Oadby and then for it to be rolled out to Wigston and South Wigston.**

Councillor J Kaufman requested that an initiative be explored by the Environment Working Group to reduce plastic waste associated with the tea and coffee making facilities in the Council Chamber, Committee Room and at other Council premises.

The Council requested that a letter be sent by the Mayor on behalf of the Council to the relevant Portfolio Holder at Leicestershire County Council to exert influence upon the County Council to take affirmative action to ensure that recyclable waste is collected from schools within the Borough in the future.

68. PETITIONS, DEPUTATIONS AND QUESTIONS

None.

69. MAYOR'S ANNOUNCEMENTS

69a. LIST OF OFFICIAL MAYORAL / DEPUTY MAYORAL ENGAGEMENTS

By affirmation of the meeting, it was:

UNANIMOUSLY RESOLVED THAT:

The list of Official Engagements attended by The Mayor and/or Deputy Mayor be noted.

In accordance with Rule 6.3 of Part 4 of the Constitution, the Deputy Mayor moved for the order of business to be altered and taken in the order as reflected in the minutes.

By affirmation of the meeting, it was

UNANIMOUSLY RESOLVED THAT:

The order of business be altered and taken accordingly.

70. 2020/21 BUDGET (INCLUDING APPROVAL OF COUNCIL TAX AND HOUSING REVENUE ACCOUNT RENTS) & MEDIUM-TERM FINANCIAL STRATEGY (2021/22 TO 2024/25)

The Council gave consideration to the report and appendix (as set out at pages 19 - 107 of the main agenda reports pack) and the supplementary papers (as set at pages 3 - 5 of the supplementary agenda reports pack) which asked it

- to approve the 2020/21 Budget (including approval of Council Tax and Housing Revenue Account Rents) ("the Budget");
- to approve the Medium-Term Financial Strategy (2021/22 to 2024/25) ("the MTFS"); and
- to consider the statutory report of the Chief Financial Officer / Section 151 Officer under section 25 of the Local Government Act 2003 (as amended) ("the Section 25 Report").

as commended by the Chair of the Policy, Finance and Development Committee.

An amendment was moved by the Deputy Leader of the Council and seconded by Councillor Mrs S B Morris, proposing that in respect of recommendation A, the words:

- '...the future savings, income generation, growth proposals and fees & charges proposals...' be replaced with;
- '...the 2020/21 savings, income generation, growth and fees and charges proposals are accepted and the 2021/22 and subsequent years new proposals be subject to Member review...'

The amendment was put to the vote and was carried unanimously.

Councillor G A Boulter requested that further details be provided to Members outside of the meeting regarding the leased depot vehicle (as referred to at page 33 of the of the main agenda reports pack).

It was moved by Councillor D A Gamble, seconded by Councillor Dr I K Ridley that the recommendations (as amended) be put to the vote en bloc and

UNANIMOUSLY RESOLVED THAT:

(i) That Full Council approves:

- (a) The General Fund Budget for 2020/21 and MTFS 2021/22 to 2024/25 (including Reserves & Capital) (as set out at paragraph(s) 2.1, Table 1, 2.2(a) and 4 of the report and section(s) 1.0, 2.0 and 3.0 of the appendix);**
- (b) An increase of £5 in Council Tax for 2020/21 i.e. the Band D charge will increase to £229.50 (£224.50, 2019/20) (as set out at paragraph(s) Table 1 and 2.2(c) of the report and the formal resolution on the Council Tax at section item(s) (a) to (e) of the appendix, together with the supplementary papers);**
- (c) The Housing Revenue Account for 2020/21 and the MTFS 2021/22 to 2024/25 (including Reserves & Capital) (as set out at paragraphs 3.1, Table 2, 3.2(a) and 4 of the report and section(s) 3.0 and 5.0 of the Appendix);**
- (d) An increase in rent of 2.7%, an average rent increase of £2.03 per week, taking it to £77.44 per week (£75.41, 2019/20) and specific charges of 2.7% (as set out at paragraph(s) 3.1, Table 2 and 3.2(b)**

or the report and section(s) 5.0 of the appendix);

- (e) **The 2020/21 savings, income generation, growth and fees and charges proposals are accepted and the 2021/22 and subsequent years new proposals be subject to Member review (as set out at paragraph(s) 2.1 of the report and section(s) 1.0 of the appendix); and**
 - (f) **The 2020/21 Treasury Management, Capital, Investment and Flexible Use of Capital Receipts Strategies; Minimum Revenue Provision Statement and Prudential Indicators (as set out at paragraph(s) 5 of the report and section(2) 4.0 of the appendix).**
- (ii) **That Full Council considers the Section 25 Report and comments as it considers necessary (as set out at paragraph(s) 7 and section(s) 7.0 of the appendix).**

In accordance with Rules 18.3 and 18.4 of Part 4 of the Constitution and Part 3 of Schedule 2 of the Local Authorities (Standing Orders) (England) Regulations 2001 (as amended), the names of the Members who casted a vote for the motion or against the motion or who abstained from voting were recorded as follows:

Votes For (19)	Votes Against (0)	Abstentions (0)
N Alam		
G A Boulter		
J W Boyce		
Mrs L M Broadley		
F S Broadley		
D M Carter		
M H Charlesworth		
M L Darr		
D A Gamble		
Mrs S Z Haq		
Miss P V Joshi		
J Kaufman		
Mrs L Kaufman		
C D Kozlowski		
K J Loydall JP		
D W Loydall		
Mrs S B Morris		
R E R Morris		
Dr I K Ridley		

71. PAY POLICY STATEMENT (2020/21)

The Council gave consideration to the report and appendix (as set out at pages 108 - 119 of the main agenda reports pack) which asked it to approve the Council's Pay Policy Statement and its continued commitment to paying the Real Living Wage for 2020/21.

It was moved by the Deputy Leader of the Council, seconded by Councillor Mrs L M Broadley and

UNANIMOUSLY RESOLVED THAT:

- (i) The Pay Policy Statement for 2020/21 (as set out at Appendix 1); be approved; and**
- (ii) The continued commitment to paying the Real Living Wage for 2020/21 be approved.**

72. REPORT OF THE LOCAL GOVERNMENT & SOCIAL CARE OMBUDSMAN

The Council gave consideration to the report and appendix (as set out at pages 120 - 128 of the main agenda reports pack) which asked it to note the receipt of a report from the Local Government and Social Care Ombudsman ("the Ombudsman") and the response of the Council to that report.

The Leader of the Council announced that a private Members' Briefing Session in relation to homelessness and housing allocations arising from the Ombudsman will be delivered prior to the next meeting of the Full Council on Tuesday, 24 March.

By affirmation of the meeting, it was

UNANIMOUSLY RESOLVED THAT:

That the contents of the report and appendix be noted.

73. APPOINTMENT OF A MEMBER REPRESENTATIVE TO OUTSIDE BODIES

The Council gave consideration to the report (as set out at pages 129 – 131 of the main agenda reports pack) which asked it to appoint a single Member representative to represent the Council on the 'Oadby & Wigston Environmental Forum' and the 'Plastic Free Oadby Steering Group' ("the Outside Bodies").

It was moved by the Leader of the Council, seconded by the Deputy Leader of the Council and

UNANIMOUSLY RESOLVED THAT:

That the Chair of the Council's Environment Working Group for the time being be appointed as the single Member representative to each of the Outside Bodies known as the 'Oadby & Wigston Environmental Forum' and the 'Plastic Free Oadby Steering Group' respectively with immediate effect.

74. LEADER'S STATEMENT

The Leader of the Council presented a Statement outlining his recent work, the administration's plans and an overview of recent decisions taken since the previous meeting of the Council. This included his summation of the current commentary surrounding the future of local government financial and governance settlement(s) and direction for growth, with particular emphasis on the need for greater partnership and

collaborative working between all local authorities in Leicester/shire.

The Leader of the Council also wished for both Members' and Officers' well-wishes to be conveyed to Councillor R F Eaton.

THE MEETING CLOSED AT 8.32 PM



Mayor

Tuesday, 7 July 2020

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Council Offices, Station Road, Wigston, Leicestershire, LE18 2DR*

FULL COUNCIL

ACTION LIST

Arising from the Meeting held on Thursday, 20 February 2020

No.	Minute Ref. / Item of Business	*Action Details / Action Due Date	Responsible Officer(s)' Initials	Action Status
1.	67a. – Supporting Plastic Free Oadby	An initiative be explored by the Environment Working Group to reduce plastic waste associated with the tea and coffee making facilities in the Council Chamber, Committee Room and at other Council premises. <i>Due by Ongoing</i>	AdTh	Ongoing
		Delayed due to ongoing coronavirus (COVID-19) pandemic.		
2.	67a. – Supporting Plastic Free Oadby	A letter be sent by the Mayor on behalf of the Council to the relevant Portfolio Holder at Leicestershire County Council to exert influence upon the County Council to take affirmative action to ensure that recyclable waste is collected from schools within the Borough in the future. <i>Due by Ongoing</i>	SLT	Ongoing
		Delayed due to ongoing coronavirus (COVID-19) pandemic.		

* | All actions listed are those which are informally raised by Members during the course of debate upon a given item of business which do not form part of - but may be additional, incidental or ancillary to - any motion(s) carried. These actions are for the attention of the responsible Officer(s).

Agenda Item 11

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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